



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Chris Steele • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Mark Simon

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday June 3, 2015
REGULAR MEETING 7:00 P.M.**

New Location

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call business meeting to order – 7:00 p.m. by President Steele

Pledge of Allegiance – Led by President Steele

Roll Call – All Present with the exception of Director Graves and Director Leete

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. AREA AGENCIES REPORTS / PRESENTATION

1 Sheriff's Office Report

Crime Prevention Specialist Fontenot – Provided the law enforcement report for the month of May. There was discussion between the Crime Prevention Specialist Fontenot and the Board.

2. CHP Report

Officer Thomas – Provided an update of the services to the Town of Discovery Bay. There was discussion between Officer Thomas and the Board.

3. East Contra Costa Fire Protection District Report

Chief Henderson – Provided an East Contra Costa Fire Protection District update. There was discussion between Chief Henderson and the Board.

4. Supervisor Mary Piepho, District III Report

Lea Castleberry, Deputy Chief of Staff - Provided an update of several projects surrounding Discovery Bay.

D. COMMITTEE/LIAISON REPORTS

1. Trans-Plan Report – No Report

2. County Planning Commission Report – No Report

3. Code Enforcement Report – No Report

4. Special Districts Report** – No Report

** *These meetings are held Quarterly*

E. PRESENTATIONS

1. Water Conservation Efforts - Luhdorff and Scalmanini Consulting Engineers

General Manager Howard – Provided details of item E-1.

Luhdorff and Scalmanini Consulting Engineers – Provided additional details of item E-1. There was discussion between Luhdorff and Scalmanini Consulting Engineers, the General Manager and the Board.

F. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of special meeting on May 20, 2015

2. Approval of DRAFT minutes of regular meeting on May 20, 2015
3. Approve Register of District Invoices

Motion by: Director Simon to approve the Consent Calendar

Second by: Vice-President Pease

Vote: Motion Carried – AYES: 3 – President Steele, Vice-President Pease, Director Simon, NOES: 0, ABSENT: 2 – Director Graves, Director Leete

G. BUSINESS AND ACTION ITEMS

1. Adoption of Resolution No. 2015-08 Approving Revised Town of Discovery Bay Employee Personnel Manual

Motion by: Vice-President Pease to adopt Resolution 2015-08 Approving Employee Personnel Manual

Second by: Director Simon

Vote: Motion Carried – AYES: President Steele, Vice-President Pease, Director Simon, NOES: 0, ABSENT: 2 – Director Graves, Director Leete

2. Adoption of Resolution No. 2015-09 of the Governing Body of the Town of Discovery Bay Community Services District for the Election of Directors to the Special District Risk Management Authority Board of Directors

Motion by: Director Simon to direct Staff to elect the Special District Risk Management Authority Board of Directors and bring back to the Board to cast a vote.

Second by: Vice-President Pease

Vote: Motion Carried – AYES: President Steele, Vice-President Pease, Director Simon, NOES: 0, ABSENT: 2 – Director Graves, Director Leete

H. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)

None

I. PRESIDENT REPORT AND DIRECTORS' COMMENTS

President Steele – Reschedule the July 1, 2015 Board meeting to June 30, 2015. There was discussion between the Board and the General Manager.

J. MANAGER'S REPORT – Discussion and Possible Action

None

K. GENERAL MANAGER'S REPORT – Discussion and Possible Action

1. ECCFPD Town Hall Meeting

General Manager Howard – Provided the details of item K-1. There was discussion between the Board and the General Manager.

L. DISTRICT LEGAL COUNSEL REPORT

None

M. SUB-COMMITTEE UPDATES – Discussion and Possible Action

1. Finance – None
2. Communications – None
3. Parks and Recreation – None
4. Water and Wastewater – None
5. Waterways – None

N. CORRESPONDENCE – Discussion and Possible Action

1. R – Contra Costa Special District Association meeting minutes for April 20, 2015

O. PUBLIC RECORD REQUESTS RECEIVED

P. FUTURE AGENDA ITEMS

1. Remove Town of Discovery Bay LOGO from the Discovery Bay Foundation
2. Procedure – Dedication to Parks

Q. ADJOURNMENT

The meeting adjourned at 8:03 p.m. to the next regular meeting of June 17, 2015 starting at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 06-08-15

<http://www.todb.ca.gov/content/agenda-and-minutes/>